

HOW TO USE THIS GUIDE?

This Course Descriptions Guide for EXPLORATION & PRODUCTION presents the courses from the IFP Training E&P Division:

- **Geosciences: Geology, Geochemistry, Geophysics, Logging, Environment**
- **Reservoir Engineering**
- **Drilling, Completion, Well Servicing and Well Control**
- **Field Operations: Process Engineering, Production, Maintenance, Inspection, Safety**

and **Economics and Management** courses related to E&P from the IFP Training Economics Division.

All the courses are given in **English**. Three types of courses exist: scheduled courses, blended learning courses and non - scheduled courses. Their contents are described on the following pages.

■ KEY WORDS INDEX

An index is available at the end of this english part of the catalogue, with **key words** relative to the training courses (Page 165).

■ SCHEDULED COURSES

A number of public courses are scheduled at fixed dates throughout 2008. Please refer to the page 19 for the 2008 course schedule and tuition fees. For registration purposes complete the attached form in page 7.

The tuition fees listed are per participant and are payable on registration. They cover instruction, training expenses, the course texts received by each participant, luncheon and beverage breaks on days when courses are held. They do not include travel to and from the course venue, nor accommodation and living expenses, unless when specified.

IFP Training reserves the right to limit the number of participants, in which case the first registrations received will be given priority. Practical details concerning course organization, such as means of reaching the course venue, timetable, etc., will be notified sufficiently in advance and/or at the time of confirmation of enrolment.

There are specific enrolment conditions and registration closing dates for each course.

These scheduled courses generally involve the participation of a number of specialists from IFP Training, the IFP Group and the Industry.



■ “BLENDED LEARNING” COURSES

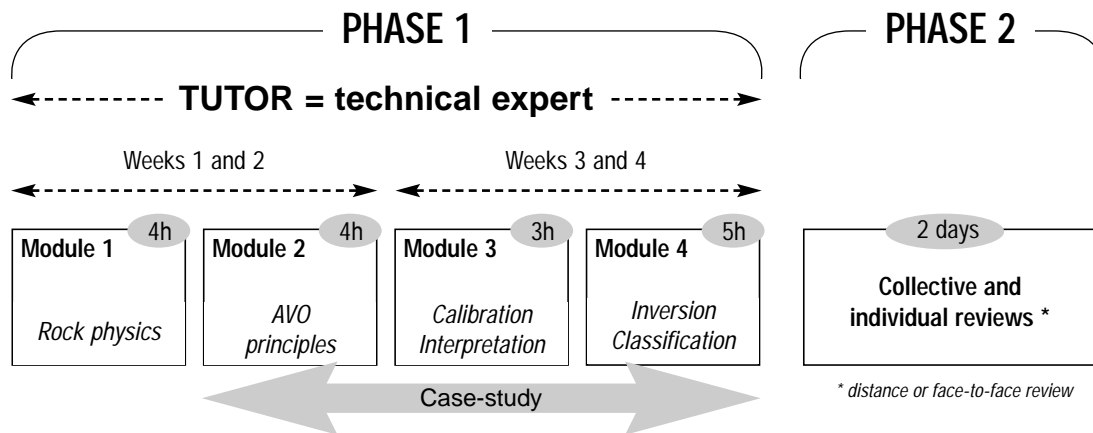
For two years now, IFP Training has been offering “**Blended Learning**” courses i.e. **a combination of distance learning, face-to-face learning and interactive tutorship** through an internet based Learning Management System. The tutor, who is a technical expert, animates the training course, accompanies the group and individually follows up each participant throughout all training phases.

The “Blended Learning” courses offered by IFP training are marked with an @ in the 2008 guide. To register to on-going “Blended Learning” courses or to order a specific session for your Company or to develop new “Blended Learning” solutions, please contact IFP Training responsible for Blended Learning, as shown on page 6: WHO TO CONTACT ?

Each suggested program can be adapted in content and duration in order to meet company's specific needs.

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"Blended Learning" course is generally split up into several weeks, with four hours a week, in a way allowing to accommodating learning rhythm and professional responsibilities. Here is an example :



More than simple multimedia modules, "Blended Learning" solutions offered by IFP Training are based on:

- Practical applications of concepts
- Individual and pedagogical monitoring
- Intervention of several technical experts
- Collaborative team work
- Continuous assessment

In a virtual classroom, the trainee will find instructions, courses, quizzes, the bibliography needed. The virtual classroom is also a "location" where communication can take place with other trainees and tutor (forum, mail, etc.). Users connect to this virtual classroom via a multilingual interface, hosted on Internet and then accessible from any place, at any time.

The web conferencing tool enables trainees to simultaneously share documents, to present work or to follow a tutor's presentation. This tool is also hosted on the Internet. To gain access, the trainee has only to log on and call the meeting room.

■ NON-SCHEDULED COURSES

The other non-scheduled courses may be organized as private courses at the specific request of a company, either in France or abroad, depending on mutual agreement on financial terms. The course content may be adjusted to meet the specific requirements of the company.

The above is also valid for the scheduled courses.

The guide covers a wide range of specialities but it should not be considered in any way restrictive. The courses described in this booklet are designed to serve as a basis for concerted study of the training problems that arise in industry. IFP Training will be happy to organize tailor-made sessions to meet clients' specific needs.

For further information, please contact our Head Office:

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or dedicated responsible for the specific courses, as shown on next page.